

The Social Service PILOT and Comparative Impact Study Committee has been commissioned by the Board of Selectmen and Town Meeting to study the impact of social services on all aspects of Framingham. This is inclusive of monetary, environmental, and safety issues.

Our task is to look at this issue in a comprehensive and unbiased manner, with questions reflecting many points of view. We are interested in any impact that social services may have on Framingham.

One of the approaches we are taking to achieve this goal is to ask a variety of departments, organizations and people, specific questions related to their role in the town. Many of the questions we are asking require data and statistics. If this information is available in soft copy, i.e. on the computer, and in particular in spreadsheet format, it would help us to have that information.

We understand this list of questions is long and that gathering this data will be time consuming. We are aware that we are asking a lot of you. The committee cannot thank you enough for any help you can provide us.

We are hopeful that we can get written answers, and all applicable data, within two weeks. In addition, our entire committee would appreciate a chance to meet with a representative from your organization to discuss the responses to this questionnaire. After reviewing this survey we would be grateful if you could contact our chair, Bob Berman, to set up a completion time for the survey and a meeting time with our committee. Bob can be reached at:

bob@bobberman.com phone: 508-405-0931

Please mail your written answers to:
Town of Framingham
PILOT/Impact Committee
150 Concord Street
Framingham, Massachusetts 01702

Once again, thank you for your assistance and cooperation.

Bob Berman
Yaakov Cohn
Dawn Harkness
Cynthia Laurora
Laurie Lee
Steve Orr
Jim Palmer
Wes Ritchie
Nick Sanchez

Background Information

Would you provide us with information about your organization?

- Do you have, and could you provide us with a copy of a mission statement?
- What cities and towns are served by your organization?
- Who or what determines your service area?
- Would you list the total number of residential and non residential programs you have in each city and town?

Facility Specific Questions

Would you please provide a complete list of addresses for properties owned, rented or otherwise used in Framingham? Please provide the following information:

- What year did you first occupy the property?
- What is the tax status and use, i.e. is it commercial or residential?
- How much property tax do you pay?
- How many residential units (as defined by the U.S. Census Bureau) are in each building?
- What is the maximum capacity of people that can be served in each building?

To ensure accuracy, the committee would appreciate being informed of any changes to the list, for the duration of our study.

Program Specific Questions

Please provide the following information for each program in Framingham:

1. Name
2. Description and date of origination
3. Funding source or sources
4. Client capacity
5. Total number of clients served per year
 - a. What is the number of clients per year served outside of Framingham?
 - b. What is the number of clients per year who live outside of Framingham, but who come to Framingham for services
6. Number of clients served per year, who were not previously Framingham residents before utilizing any services
7. Number of Framingham Public School students that are either themselves or their families using your services
8. The number of Framingham Public students who were not previously Framingham residents
9. The number of students who are in special education programs
10. What are the standards by which you measure your results with clients?
11. Has the program been evaluated by the State? Please provide the sources available.

What siting criteria does your agency use?

1. What are the funding agency guidelines in deciding to site facilities and programs in Framingham?
2. Please answer either 2a or 2b or both:
 - a. What are the factors that affect your decision to site facilities and programs in Framingham, other than funding agency guidelines
 - b. What are the factors that affect your decision to site facilities and programs in Framingham, other than funding agency guidelines? Please rank on a scale of 1 – 10 , where 10 is extremely important and 1 being not important, how the following affect your decision to site facilities and programs in Framingham:
 - Framingham’s transportation resources
 - Proximity to other agencies, programs and organizations.
 - Job opportunities for your clients.
 - Affordable housing for your clients.
 - Town of Framingham infrastructure
 - Grant requirements
 - Clients

General Agency Questions

1. Do you pay any fees for services provided by the Town of Framingham? Please be specific and include the amount for each.
2. Do you run any programs in conjunction with any department in the town of Framingham? What is the nature of these programs and who benefits from them?
3. Please provide a list of all programs and agencies that refer clients from other communities to your programs in Framingham.
 - a. Please provide the number of people from outside of Framingham that are referred to your Framingham programs by your agency and other agencies for each of the last 10 years.
4. Please provide a list of all programs and agencies in other communities that you refer pre-existing Framingham residents to.
 - a. Please provide the number of people from Framingham that you refer to agencies in other communities for each of the past 10 years.
5. Would you provide us with some historical information and facts regarding the growth of your organization over the past ten years in Framingham? Please include:
 - The number of buildings and programs your organization had in Framingham?
 - The number of clients in these programs and how this has changed.
 - Budget and funding sources

- Size of staff working in Framingham
- Number of volunteers in Framingham

Local Payroll and Spending

1. How many employees do you have statewide? What is the total statewide payroll?
2. How many of your employees are working primarily in Framingham? What is the total Framingham payroll?
3. How many of your Framingham employees are Framingham residents?
4. How many of your employees are Framingham residents?
5. What is your agency's dollar contribution to the Framingham economy? How did you calculate this?

Is there any other information that you wish to bring to the committee's attention?

terms & definitions

- [national terms & definitions](#)
- [state & county terms & definitions](#)

HOUSING UNIT ESTIMATES

Housing Units - A housing unit is a house, an apartment, a mobile home or trailer, a group of rooms, or a single room that is occupied, or, if vacant, is intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other persons in the building and which have direct access from the outside of the building or through a common hall.

For vacant units, the criteria of separateness and direct access are applied to the intended occupants wherever possible.

Both occupied and vacant housing units are included in the housing unit inventory, except that recreational vehicles, boats, vans, tents, railroad cars, and the like are included only if they are occupied as someone's usual place of residence. Vacant mobile homes are included provided they are intended for occupancy on the site where they stand. Vacant mobile homes on dealer's sales lots, at the factory, or in storage yards are excluded from the housing unit inventory.

Group Quarters - A group quarters is a place where people live or stay other than the usual house, apartment, or mobile home. Two general types of group quarters are recognized: institutional (for example, nursing homes, mental hospitals or wards, hospitals or wards for chronically ill patients, hospices, and prison wards) and noninstitutional (for example, college or university dormitories, military barracks, group homes, shelters, missions, and flophouses). Group quarters may have housing units on the premises for staff or guests.